



## Videography CONTRACT

### General Information

Wedding date: \_\_\_\_\_ (month) \_\_\_\_\_ (day) \_\_\_\_\_ (year)

Bride's name: \_\_\_\_\_

Groom's name: \_\_\_\_\_

Primary address: \_\_\_\_\_

After Wedding address: \_\_\_\_\_

Primary phone #: \_\_\_\_\_

Email address(es): \_\_\_\_\_

Ceremony location: \_\_\_\_\_

Type of ceremony (*beach, garden, church, etc.*): \_\_\_\_\_

Ceremony time & Special instructions: \_\_\_\_\_

Reception location: \_\_\_\_\_

Reception time & Special instructions: \_\_\_\_\_

Primary photographer: \_\_\_\_\_

Total cost of service: \$3200

Retainer paid to date: \_\_\_\_\_ (**Retainer is \$100 paid via Paypal using Jason@redlinepros.com**)

\$Half Due on wedding day via Paypay/Cash. Remaining balance is due on final delivery of finished video. Payment must be sent to [Jason@redlinepros.com](mailto:Jason@redlinepros.com) via Paypal,

# Wedding Videography Questionnaire

Emergency Contact Name & Number for Day of  
Wedding: \_\_\_\_\_

Arrival time for Photographer? \_\_\_\_\_

Ceremony time start? \_\_\_\_\_

Ceremony time end? \_\_\_\_\_

Cocktail hour? \_\_\_\_\_

Reception time start? \_\_\_\_\_

Reception time end? \_\_\_\_\_

Please confirm Couple's getting ready locations with addresses: \_\_\_\_\_

\_\_\_\_\_

Please include the wedding day order of events. You may also email to [jason@redlinepros.com](mailto:jason@redlinepros.com)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Key Names

Bride: \_\_\_\_\_

Groom: \_\_\_\_\_

Maid of Honor and Best Man: \_\_\_\_\_

Brides Mom and Dad: \_\_\_\_\_

Grooms Mom and Dad: \_\_\_\_\_

How many guests are you expecting? \_\_\_\_\_

What type of ceremony will the wedding be: (religious, formal, informal?) \_\_\_\_\_

What setting will the ceremony be in: chapel, cathedral, temple, reception hall, outdoors? \_\_\_\_\_

Are you doing a first look? \_\_\_\_\_

Are you doing a father first look? \_\_\_\_\_

Will the Bride and Groom exchange and read letters to be included in the final video? \_\_\_\_\_

Are there any sensitive situation we should be aware of? \_\_\_\_\_

Are there any special/unusual parts or requests of your wedding I should be aware of (traditions, choreographed dances, special piano player, etc)? \_\_\_\_\_

Will there be speeches at the reception? If so, how many? \_\_\_\_\_

Thank you so much for taking the time to answer these questions! If you have any of your own, please email [jason@redlinepros.com](mailto:jason@redlinepros.com) or call 678.663.4008 any time. You may also contact Marc Pharr at [marc@redlinepros.com](mailto:marc@redlinepros.com) or call 678.963.6156

## **Terms and Conditions**

1. It is understood that RedlinePros is the exclusive Videographer and/or Photographer retained by the client to cover outlined event. Any conflicts with other photographic and/or video coverage contracts and any notifications necessary to avoid such conflicts are the sole responsibility of the client.

1. Client assumes all responsibilities for obtaining any necessary permission, clearance permits, etc., which may be required for RedlinePros to photograph/video each event, public or private. Client assumes all responsibility for obtaining and retaining permission for access to any requested camera positions and is solely responsible for the quality of the final production resulting from the use of, or inability to use, such camera positions.

1. RedlinePros reserves the right to use videos and photos for display and or promotional purposes. All video masters, raw footage and photographs remain the exclusive property of RedlinePros.

**1. Artistic Style. On its own behalf and on behalf of the subject: Client acknowledges that he/she is familiar with the Company's portfolio and is requesting services with knowledge of the company's style and that the Company's work is constantly evolving; that the Company's services are of a unique and artistic nature; that the photos and or video may be different from photos and or video done by the company in the past; and that in creating the photos or videos we shall use our own creative artistic judgment to create images consistent with our personal judgment to create images and videos consistent with our vision of the event, which may be different from the clients and or the subject's vision of the event. Accordingly, client acknowledges that the photos or videos shall not be subject to rejection on the basis of taste or esthetic criteria.**

1. The client reserves the right to terminate the contract for any reason up to **5 days** after the date of receiving retainer. Should the client terminate the contract, all money paid **minus the retainer which is \$100** will be refunded.

1. The client has critically viewed samples of RedlinePros' video and/or photo work and hereby grants full editorial and production control to RedlinePros for all aspects of the production and post-production services for the event. In the event a particular segment of the event is either not recorded, partially recorded, or not a part of the edited master tape, it is at the sole discretion of RedlinePros as the exclusive producer of the event video recording. Changes requested to the final video after delivery to client are charged at a rate of \$85.00 / hour.

1. All personal property provided by client to RedlinePros for utilization in the post- production of their videotape/photos is received by RedlinePros at the complete and total risk of the client. RedlinePros will make every effort to ensure the safekeeping of a client's personal property while in its possession and return same to client upon delivery of the edited master copy tape/final photo package.

1. If RedlinePros fails to comply with the terms of this agreement due to any event or at beyond the control of RedlinePros, including but not limited to illness, accident, labor disputes, acts of God and other catastrophes, or uncontrollable and unforeseeable equipment failure, RedlinePros' liability is limited only to a refund of all monies received.

***I/we have read and agree to the terms and conditions printed on this contract and have accepted same.***

**Client1:** \_\_\_\_\_ **Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
\_\_\_\_\_

**and/or**  
**Client2:** \_\_\_\_\_ **Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
\_\_\_\_\_

Witness: \_\_\_\_\_ Signed: \_\_\_\_\_  
Date: \_\_\_\_\_

## Wedding Video FAQs

*Please read through these questions and answers. If you have questions that are not clear after reading the following items, please feel free to contact your principal photographer/videographer.*

### **Q. If I want to be videotaped and photographed at the salon while getting ready, what do I have to do to be able to have you tape at a salon?**

**A.** If you are planning on getting ready at a beauty salon, it is always a good idea to check in advance to see if they will allow you to take photographs/videos in their building.

### **Q. Is it possible to video and/or photograph everyone at the wedding ceremony and reception including all speeches and or toasts? How long do you work with me on the day of our wedding?**

**A.** No. It is impossible to guarantee that everyone will be filmed/photographed. As a general rule with our videos/photos, we focus solely on the bride and groom. If you want to make sure that a specific family member is filmed/photographed, you must contact us before the wedding. We will stay at the event until we get the footage we need to finish your video/capture the proceedings. If there is an event that will take place later in the evening, please let me know ahead of time so that we can make arrangements in our schedules.

### **Q. How do you edit our video?**

**A.** The way we shoot and edit the video is by using candid camera film shooting and editing techniques. This means that your entire day will be condensed into an 10-18 minute video. Also please note, that We only include the most important moments from the wedding ceremony.

### **Q. Can we buy the raw footage? How long do you keep a master copy of our video on file?**

**A.** Yes, we do sell the raw footage. The cost is \$400USD. We keep raw footage on file for only **four (4) months** after you have received your wedding video. We keep a master copy of your video on hand for **two years** after your wedding date. After that time period, we cannot guarantee that we will have a copy of your video. We highly recommend to every couple, that you purchase some brand of *media fire safe*: Sentry and Brinks make these. This will ensure that you will have a copy of the video in a protected location. Any photos or videos with a copyright mark or professional photographer company logo will not be used in your production, unless you have obtained a release signature from the photographer.[JSH1]

### **Q. How long does it take to finish editing our video/photos? Can we make changes to the final video?**

**A.** We finish editing your video in 6 - 8 weeks. We allow changes to the final video only if mistakes were made on RedlinePros part. Such mistakes include misspellings and other changes, which were

discussed with us ahead of time. Other changes to the final video can be made, but there will be a charge per hour to do so. Changes to the final video, which were not caused by Redline Pros, are billed at a rate of US\$85.00 per hour with a minimum of 2 hours charged. These charges are not meant to be a deterrent, but changes to the final video that were not discussed with us ahead of time still take a great deal of additional editing time and excess materials

**Q. How do we get our wedding videos/photographs when you are finished?**

A. When we inform you that your video is finished, we will ship the product or hand-deliver it to you or to your after wedding address. Preview video will be delivered electronically via Vimeo.com that allows for not only easy online sharing to friends and relatives but also allows for easy download of the finished product.

***I/we have read and agree to the terms and conditions printed on this contract and have accepted same.***

Bride: \_\_\_\_\_

Date: \_\_\_\_\_

Groom: \_\_\_\_\_

Date: \_\_\_\_\_